

Rekorde Operasaun iha Intake

Halo Rekorde iha etapa primeiru hodi aumenta akauntabilidade no transparensia. Bazeia ba regulamentu, Bokadura sira regularmente (kada fulan) informa estatutu O&M ba eskritoriu MAP Manatuto no Baucau. Kada dokumentu tenke prepare husi Bokadura

Year / Tinan; _____ Month/Fulan; _____

Date/ Data	Time/ Oras	Scoring Sluice gate / Portaun satan bee mota		Intake Gate / Portaun Intake				Irrigation Canal Gate / Kanál Portaun Irrigasaun		Water Level / Nivel-bee		Observation/ Observasaun	Signature/ Asinatura
										Intake/ Intake	Main Canal/ Kanál Prinsipal		
		No 1	No 2	No 1	No 2	No 3	No 4	No 1	No 2	(cm)	(cm)		

Note:			
Status of gate:	"Open" or "Close"	Estatutu hosi portaun:	"Loke" ka "Taka"
Observation:	Please write in other issue related O&M	Observasaun:	Favor Hakerek asuntu seluk iha relasaun ho O&M
	Flushing time, for example, "15minutes in the morning"		Tempu fase, exemplu; "15 Minutu is iha dader"
	Remove rubbish, for example "remove rubbish in the morning"		Hasai foer, exemplu "Hasai foer iha dader"
	Flood, for example, "Flood at the last night"		Mota tun/inundasaun, exemplu "Inundasaun iha kalan"

Rekorde Nivel Bee iha Intake no Off-take

Tinan: _____

[illegible]

Rekorde ba Operasaun Rotasaun

Tinan[illegible]

Water Fee Collection Record

Name of Kabu-wee :

[illegible]

Summary of Water Fee Collection Record

Name of Treasury:

[illegible]

Record of Revenue and Expenditure

Name of Treasury: _____

[illegible]

Maintenance Budgeting

Expected Revenue

Period: _____

[illegible]

Expected Expenditure

Period:

[illegible]

Maintenance Record (General)

Year; _____

Months; _____

Name of Secretary: _____

No.	Date	Activates	Number of farmers attended	Cost(\$)	Remarks
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Maintenance Record (Gate maintenance)

Year; _____ Month; _____

Name of Gate Keeper; _____

No	Headworks /Off-take	Lubricant		Grease	Remarks
		Date of Change	Date of Inject	Date of Apply	
1	SGG				
2	Intake Gates				
3	Flush Gates				
4	Irrigation Main Gates				
5	No.1				
6	No.1.2				
7	No.2				
8	No.3				
9	No.3.1				
10	No.4				
11	No.4.1				
12	No.4.2				
13	No.5				
14	No.7				
15	No.7				
16	No.8				
17	No.9				
18	No.9.1				
19	No.9.2				
20	No.9.3				
21	NO.10				
22	No.11				
23	No.12				
24	No.13				
25	No.13.1				
26	No.14				
27	No.15				
28	No.16				

Maintenance Record (Main canal cleaning)

Year; _____

Month; _____

Name of Secretary: _____

No	Off-take No.	Responsible Kabu-wee	Cleaning date	Number of farmers attended	Remarks
1	Intake ~ No.0				
2	No.0 ~ No.1				
3	No.1 ~ No.1.2				
4	No.1.2 ~ No.2				
5	No.2. ~ No.3				
6	No.3. ~ No.3.1				
7	No.3.1 ~ No.4				
8	No.4 ~ No.4.1				
9	No.4.1 ~ No.4.2				
10	No.4.2 ~ No.5				
11	No.5. ~ No.7				
12	No.7. ~ No.8				
13	No.8. ~ No.9				
14	No.9 ~ No.9.1				
15	No.9.1 ~ No.9.2				
16	No.9.2 ~ No.9.3				
17	No.9.3 ~ No.10				
18	No.10 ~ No.11				
19	No.11 ~ No.12				
20	No.12 ~ No.13				
21	No.13 ~ No.13.1				
22	No.13.1 ~ No.14				
23	No.14 ~ No.14.1				
24	No.14.1 ~ No.15				
25	No.15 ~ No.16				

Total

Maintenance Record (Lateral canal cleaning)

Year; _____

Month; _____

Name of Secretary: _____

No	Off-take No.	Traditional Canal	Responsible Kabu-wee	Cleaning date	Number of farmers attended	Remarks
1	No.1					
2	No.1.2					
3	No.2					
4	No.3					
	No.3.1					
	No.4					
	No4.1					
	No.4.2					
5	No.5					
6						
7	No.7					
8	No.7					
	No.8					
	No.9					
	No.9.1					
	No.9.2					
	No.9.3					
	NO.10					
9	No.11					
10	No.12					
11	No.13					
	No.13.1					
12	No.14					
13	-					
14	No.15					
	No.16					

Total

Scheme Monitoring Sheet (TATAKI-DAI)

Date Filled Out: _____

I. Name of Scheme: _____

II. Name of Municipality: _____

III. Name of entry person: _____

IV. Current Condition of Irrigation Facilities

(1) Head works (Scouring Sluice Gate)

☐

In good condition

☐

Not in good condition

Comment:

(2) Intake gate

☐

In good condition

☐

Not in good condition

Comment:

(3) Flush gate

☐

In good condition

☐

Not in good condition

Comment:

(4) Sand trap basin

☐

In good condition

☐

Not in good condition

Comment:

(5) Irrigation canal gate

☐

In good condition

☐

Not in good condition

Comment:

(6) Canal structures (Main canal including off-take gate)

☐

In good condition

☐

Not in good condition

Comment:

V. Activity of Gate Keeper (GK)

1 Has GK operated all gates property along Irrigation Management Manual and fill in Form 1?

☐

Yes

☐

No

Comment:

2 Has GK conducted daily maintenance (water and facility condition check) and fill in Form 2?

☐

Yes

☐

No

Comment:

3 Has GK applied grease to the gates timely and properly ?

☐

Yes

☐

No

Comment:

VI. Activity of WUA

1 Has WUA conducted Regular Meeting along the Annual Work Plan?

☐

Yes

☐

No

Comment:

2 Has WUA conducted canal cleaning along the Annual Work Plan?

☐

Yes

☐

No

Comment:

3 Has WUA collected water fee along the Annual Work Plan

☐

Yes

☐

No

Comment:

4 Has WUA held the Representative Meeting along the Annual Work Plan

☐

Yes

☐

No

Comment:

Water Level Trend in Buluto IS (Sample)

[Year 2022]
(cm)

Gauge / Date		1-Jul (Fri)	2-Jul (Sat)	3-Jul (Sun)	4-Jul (Mon)	5-Jul (Tue)	6-Jul (Wed)	7-Jul (Thu)	8-Jul (Fri)	9-Jul (Sat)	10-Jul (Sun)	11-Jul (Mon)	12-Jul (Tue)	13-Jul (Wed)	14-Jul (Thu)	15-Jul (Fri)	16-Jul (Sat)	17-Jul (Sun)	18-Jul (Mon)	19-Jul (Tue)	20-Jul (Wed)	21-Jul (Thu)	22-Jul (Fri)	23-Jul (Sat)	24-Jul (Sun)	25-Jul (Mon)	26-Jul (Tue)	27-Jul (Wed)	28-Jul (Thu)	29-Jul (Fri)	30-Jul (Sat)	31-Jul (Sun)	Ave.
Intake					80	70	60	50	40																								60.0
Off-take No.	1				60	50	40	30	25																								41.0
	4.1				50	40	30	20	15																								31.0
	7				40	30	35	25	10																								28.0
	9.2				30	20	25	20	15																								22.0
	13.1				30	20	25	20	15																								22.0
	14				30	20	15	10	5																								16.0
	15/16				20	10	15	10	5																								12.0

